

# Safety Drill Documentation 2020-2021 School Year

District: Goodrich

Building: **Middle School**

Principal/Administrator: **Kapeka Salter**

## FIRE:

- |  |                      |               |                             |
|--|----------------------|---------------|-----------------------------|
| <b>Drill #1 of 5</b> (by Dec. 1)   | Date: Sept 16, 2020  | Time: 8:40 AM | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |
| <b>Drill #2 of 5</b> (by Dec. 1)   | Date: Sept 29, 2020  | Time: 1:35 PM | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |
| <b>Drill #3 of 5</b> (by Dec. 1)   | Date: Oct. 5, 2020   | Time: 9:35 AM | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |
| <b>Drill #4 of 5</b> (after Dec. 1)  | Date: April 23, 2021 | Time: 1:35 PM | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |
| <b>Drill #5 of 5</b> (after Dec. 1)  | Date: May 11, 2021   | Time: 1:20 PM | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |
| <b>Extra Drill</b>   | Date:                | Time:         | Conducted by:               |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |
| <b>Extra Drill</b>   | Date:                | Time:         | Conducted by:               |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |
| <b>Extra Drill</b>   | Date:                | Time:         | Conducted by:               |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |               |                             |

## TORNADO:

- |  |                      |                |                             |
|--|----------------------|----------------|-----------------------------|
| <b>Drill #1 of 2</b> (at any time)   | Date: Oct. 13, 2020  | Time: 8:25 AM  | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |                |                             |
| <b>Drill #2 of 2</b> (in March)  | Date: March 24, 2021 | Time: 12:35 PM | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |                |                             |
| <b>Extra Drill</b>   | Date:                | Time:          | Conducted by:               |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                      |                |                             |

## LOCK DOWN OR SHELTER IN PLACE:

- |  |                        |                |                             |
|--|------------------------|----------------|-----------------------------|
| <b>Drill #1 of 3</b> (by Dec. 1)   | Date: Sept. 22, 2020   | Time: 8:20 AM  | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                        |                |                             |
| <b>Drill #2 of 3</b> (after Jan. 1)  | Date: January 14, 2021 | Time: 10:15 AM | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                        |                |                             |
| <b>Drill #3 of 3</b> (at any time)   | Date: March 15, 2021   | Time: 1:25 PM  | Conducted by: Kapeka Salter |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                        |                |                             |
| <b>Extra Drill</b>   | Date:                  | Time:          | Conducted by:               |
| Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                        |                |                             |

Principal or designee signature: \_\_\_\_\_ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.